

[insert AFC name] Bioterrorism Policy

Effective Date: [insert date here]

Purpose: The purpose of this Bioterrorism Policy is to safeguard public health, safety and security by preventing, detecting and responding to acts of bioterrorism, which involve the release of biological agents to cause harm.

Policy/Procedure:

1. Prevention:

- a. Stay informed about current events or threats happening. The CDC website will post information on their website pertaining to outbreaks: www.cdc.gov.
- b. Know the signs of commonly known bioterrorism threats. Examples: Botulism, Anthrax, Plague, Smallpox, Ebola.
- c. First aid and spill kits should be readily accessible and complete.
- d. More information can be found in the Bioterrorism Readiness Plan: A Template for Healthcare Facilities. [13apr99APIC-CDCBioterrorism.PDF](#)

2. Immediate Response:

- a. If a bioterrorism event is suspected, local emergency response systems should be activated by the Supervisor or appropriate authority. Notification should immediately include prompt communication with the local and state health departments.
- b. Each facility should include a list containing the following telephone notification numbers:
 - i. LOCAL HEALTH DEPARTMENT: [insert local number here]
 - ii. STATE HEALTH DEPARTMENT: **Michigan- (517) 335-8024**
 - iii. FBI FIELD OFFICE: **Michigan- (313) 965-2323**
 - iv. CENTER FOR DISEASE CONTROL-
 1. Bioterrorism Emergency Response Office: **(770) 488-7100**
 2. Hospital Infections Program: **(404) 639-641**
- c. Standard precautions should be taken to reduce transmission. This includes handwashing and wearing personal protection equipment such as gloves, masks, gowns and eye protection.
- d. It is recommended that symptomatic persons-served should keep their distance from non-symptomatic persons-served. However, isolation should not impede the quality of care provided from staff member to persons-served.
- e. Follow all instructions given by emergency response team.
- f. Follow cleaning procedures as directed by emergency response team place for the care, cleaning, and disinfection of environmental surfaces, beds, bedrails, bedside equipment and other frequently touched surfaces and equipment.
- g. The Supervisor or appropriate authority within the facility will notify the guardians of the incident and inform them of any actions taken that impact their wards.
- h. The Supervisor or appropriate authority within the facility will notify the contracted CMH authority verbally of the incident.

3. Closure:

- a. Following the incident, staff members involved may be required to undergo debriefing sessions to determine the cause and preventability of the outbreak.
- b. Ensure all incident reports have been completed and filed as appropriate.
- c. Persons-served involved in the incident may request to undergo debriefing sessions or counseling to address any emotional or psychological impact.

4. Compliance:

- a. All staff members at *[insert AFC name here]* are expected to adhere to this policy and comply with its provisions at all times.

5. Statement:

I acknowledge that I have read and understood the Bioterrorism Policy. By signing below, I agree to adhere to the procedures outlined in this policy and understand the importance of ensuring the safety and well-being of persons-served.

Print Name:

Signature:

Date:
