

Policy # 8.15

POLICY TITLE: EMERGENCY AND SAFETY PLAN	POLICY # 8.15	REVIEW DATES	
Topic Area: HUMAN RESOURCES (HR) Applies to: LRE STAFF, VOLUNTEERS, INTERNS, AND STUDENTS Developed and Maintained by: LRE COO, LRE HR Coordinator Supersedes: N/A	ISSUED BY: Chief Executive Officer	5/9/2017	4/30/18
		1/6/22	10/26/22
		2/9/23	10/25/24
	APPROVED BY: Chief Executive Officer		
	Effective Date: 12/20/2016	Revised Date: 10/25/2024	

I. PURPOSE

To assure Lakeshore Regional Entity (LRE) has safe and healthy working as required by the Occupational Safety and Health Act (OSHA).

II. POLICY

Lakeshore Regional Entity (LRE) will make appropriate efforts to protect its employees, volunteers, interns, students, visitors, and persons served in the event of the following types of emergencies: fires, bomb threats, natural disasters, utility failures, medical emergencies, and violent or threatening situations.

III. APPLICABILITY AND RESPONSIBILITY

Employees, and if applicable volunteers, interns and students.

IV. MONITORING AND REVIEW

The LRE shall review at least annually, and as necessary, to maintain an adequate and acceptable standard of compliance and oversight as a Prepaid Inpatient Health Plan.

V. DEFINITIONS

N/A

VI. REFERENCES AND SUPPORTING DOCUMENTS

- A. Appendix A: [LRE Evacuation Map](#)
- B. Appendix B: [LRE Bomb Threat Checklist](#)
- C. Appendix C: [LRE Fire Extinguisher Training](#)
- D. Occupational Safety and Health Act of 1970
- E. Michigan Occupational Safety and Health Administration

VII. RELATED POLICIES AND PROCEDURES

- A. Procedure 8,15A
- B. Policy 8.17 Accident and Injury Reporting

VIII. CHANGE LOG

Date of Change	Description of Change	Responsible Party
10/25/2024	Procedures removed to 8.15a	CFO